

CINS Trustees Meeting

Teleconference September 21, 2007-09-21

Members Present: C. Adams (Treasurer), L. Clapham (Queen's), B. Gaulin (McMaster), Gianfranco Mazzanti (Dalhousie), Y.J. Kim (Toronto), J. Noel (Western), J. Page (Manitoba), J. Root (NRC), D. Ryan (McGill), M. Griffiths (AECL), M. Steinitz (St. FX), B. Torrie (Waterloo)

- 1- The meeting began at 2PM EDT
- 2- Carl Adams (St. FX) chaired the beginning of the meeting
- 3- Bruce Gaulin was selected as Secretary for the meeting
- 4- Election of the Chair of the Board of Trustees: Bruce Gaulin (McMaster) was nominated and seconded as Chair of the Board of Trustees. No further nominations were received, and Gaulin was acclaimed to the position for a 2 year term.
- 5- The minutes of the Sept 8, 2006 and Oct. 14, 2006 CINS Trustees meetings were reviewed and discussed separately. The minutes of the Sept. 8 meeting were approved. The minutes of the Oct. 14 meeting were corrected to reflect the presence of J. Noël at the meeting, and then approved as amended.
- 6- The actions following from those two meetings were discussed, and it was determined that no further action was required.
- 7- Carl Adams (Treasurer) presented the Treasurer's report, along with financial statements covering fiscal years 2005, 2006, 2007 and projections for 2008.

Dalhousie is in the process of replacing their trustee. Carl will work with Gianfranco Mazzanti and Dr. Keith Taylor (Dean of Science) to formalize the nomination.

There was some brief discussion of the waiving of institutional memberships for institutions if that institution was acting as host for the AGM that year. It was decided that the most reasonable course of action was for the local organizer to make an application to the CINS treasurer for local costs incurred as a result of the AGM. Reasonable requests within the budget allocation for the AGM would be accommodated. Institutional memberships would not be waived.

It was noted that excellent progress had been made in receiving dues from institutional members, and as a consequence the financial status of CINS is sound. The CINS trustees were pleased with the financial statements, and made several specific motions that pertain to upcoming expenditures. These were:

- i) Motion (J. Root, M. Steinitz): That CINS allocate \$2000 in the YE08 budget to contribute to the professional production of the CINS long-range plan. It was felt that this planning exercise and resulting documentation were of the utmost importance to the Canadian neutron community, and therefore exceptionally worthy of CINS support. Passed Unanimously.
- ii) That CINS contribute \$3300 towards the support of the 2008 American Conference on Neutron Scattering, an amount to be matched by NRC-Chalk River and "Canadian Participation at the SNS (McMaster University)". This item will appear in the 08-09 Fiscal Year so does not appear on our YE08 budget.
- iii) Motion (B. Gaulin, J. Root): That CINS express its willingness to host the next ACNS conference (beyond 2008). Ottawa was mentioned as a possible site for the conference. Passed Unanimously.

- iv) CINS make available funding to support graduate student travel to the CINS AGM at the level of a maximum of \$200 per student. Applications should be made to Lynann Clapham.
- 8- The CINS Trustees considered a slate of candidates to nominate for vacancies in the CINS executive which will occur this year; these are for President, Vice President, and Membership Secretary.
- i) The trustees wish to nominate Prof. D. Ryan (McGill) for President. This nomination recognizes the excellent job Prof, Ryan has done and in particular his leadership in the organization of the 2008 MRS application.
 - ii) The trustees wish to continue to consider possible nominations for Vice President, with the intention of having a nomination in place by the AGM meeting. Prof. John Greedan, the current Vice President, has done an excellent job for CINS, and now wishes to step down from the position.
 - iii) The trustees wish to nominate Dr. John Root as Membership Secretary. This nomination recognizes the excellent job Dr. Root has performed on CINS behalf in this position.
- 9- Malcolm Griffiths wondered if CINS was doing anything special to recognize NRU's 50 Anniversary of operation. John Root said that he would speak to Alastair McIvor to make sure this special event was recognized on our website. Michael Steinitz suggested that we organize an event to recognize the science that has come out of NRU.
- 10- The CINS Trustees meeting adjourned at 3:10 PM EDT.

Bruce Gaulin, Chair of Board of Trustees, Acting Recording Secretary

Approved: Oct. 27, 2007.